

Regular City Council Meeting  
January 10, 2022

STATE OF TEXAS  
COUNTY OF MONTAGUE  
CITY OF BOWIE

On this the 10th day of January, 2022, the council convened in a regular meeting open to the public as advertised with all Councilors present.

Presiding: Mayor Burris  
Councilors: Bates, Gunter, Hefley, Love, Post and Shaw  
City Secretary Page  
City Manager Cunningham  
City Attorney Rotramble

Mayor Burris called the regular meeting to order at 6:00 p.m.

**Invocation**

Invocation was given by Fire Chief Doug Page.

**Items of Community Interest**

Chamber of Commerce Banquet will be January 24<sup>th</sup>.

**City Manager Report**

We have another person interested in building a hangar at the airport.

The NorthPark water line will not be started for another 2 to 4 weeks due to supplies being available.

The Southside sewer line is waiting on the surveyor so we can finish the easement. This job has already been engineered and the plans are ready to start the bidding process on this project.

We have several grant requests in progress. Four FEMA Hazard Mitigation Grants for Back-Up Generators for the Water Treatment Plant, Wastewater Treatment Plant, East Lift Station, Community Center, Animal Shelter, and City Hall. We have also completed an application for Individual Safe rooms in residential homes. There are also State Homeland Security Program Grants that we are working on. These grants include applications for an All-Hazards Emergency Management Response/Recovery Trailer, Police Department Motorola P25 Digital Repeaters, Digital Finger Print Printer, and a grant for the entire city's computer system for more Cybersecurity equipment and software.

Kirk Higgins is the new Safety Officer.

We received final rules on the State and Local Fiscal Recovery Funds from the U.S. Department of the Treasury. The remodel of the Police Department should fit into the Capital Expenditures category. If we spend more than \$1 million on the project, it will raise a red flag, but we will be spending much less than that amount so we should be ok.

We received a final determination from FEMA today for the February Freeze. Our CRC Gross Cost that was allowable is \$43,777.14. Since FEMA only pays 75% of the allowable cost, we will get \$32,832.86. On the Honeywell Energy Conservation Program, I feel most of you do not have the full information. It will be a combination of Building Automation, HVAC Unit replacement and the Wastewater Plant Optimization. Over a 5-year period we will spend approximately \$500,000 which will be about \$40,000 a year. The annual savings on the improvements will be in the \$70,000 to \$75,000 range which will be a positive cash flow or savings of about \$35,000. There will be ongoing Savings Verification where their folks will come in and let us know each quarter how things are working at no extra cost. There will be an investment grade audit each year on the program. If they can not show us significant savings in the process, the program will cost nothing. (This is required by state law) If we decide at the end of the engineering analysis to not continue, this is the only time we will have to pay them any fee. We would still have the engineering analysis at the end. There is no payment due to Honeywell if they cannot provide a program with an annual positive cash flow that meets with our requirements.

**Consent Agenda Items: Approval of Minutes –December 13, 2021 Regular Meeting; Resolution 2022-01- Authorizing City Manager to write off uncollected utility accounts over 15 months delinquent; and Resolution 2022-02- Authorizing City Manager to write off uncollected library overdue fines over 15 months delinquent.**

Councilor Love moved, with a second from Councilor Bates, to approve the consent agenda items. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Re-appoint Planning & Zoning Board members:**

**a. Todd Brown**

**b. Gary Cunningham**

**c. TJay McEwen**

Councilor Love moved, with a second from Councilor Hefley, to approve Todd Brown to the P&Z Board. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

Councilor Gunter moved, with a second from Councilor Shaw, to approve Gary Cunningham to the P&Z Board. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

Councilor Hefley moved, with a second from Councilor Gunter, to approve TJay McEwen to the P&Z Board. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Appointment to the Community Development Board:**

**a. Dusty Buchanan.**

Councilor Love moved, with a second from Councilor Shaw, to approve Dusty Buchanan to the Community Development Board. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Approve Hotel/Motel year-end report.**

Mayor Burris gave the year-end Hotel/Motel report. Expenditures were \$37,537.82 and Activity was \$67,081.26, leaving a year-end balance of \$139,441.99. Balance for the end of 1<sup>st</sup> quarter of 2022 is \$124,566.13.

Councilor Love moved, with a second from Councilor Gunter, to approve the year end Hotel/Motel report. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Resolution 2022-03 – A resolution authorizing participation in the TexPool Investment Pools and Designating Authorized Representatives for 4B and BEDC.**

Councilor Shaw moved, with a second from Councilor Gunter, to approve Resolution 2022-03. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Consider recommendation from P&Z on request from Kenson Vance, DBA Dynamic Duo to replat a portion of Lots 1, 2, 11-16, Block 3, Ingram's Addition. Creating Lots 11R, 12R, 13R, 14R, Block 3, Ingram's Addition.**

Councilor Hefley moved, with a second from Councilor Shaw, to approve the recommendation from P&Z to replat. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

**Consider budget amendment for Emergency Management Coordinator to go from P/T to Full Time employee.**

Councilor Love moved, with a second from Councilor Post, to approve a budget amendment for EMC to go full time. Motion carried with Councilors Bates, Gunter, Hefley, Love, Post, and Shaw voting Aye.

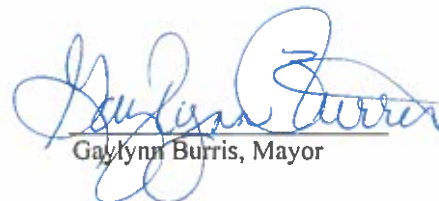
**Public Comments**

None

Mayor Burris adjourned the regular meeting at 6:47 p.m.

ATTEST:

  
Sandy Page, City Secretary

  
Gaylynn Burris, Mayor